

## WWT General Risk Assessment Form



<b>Site, department, work area</b>	WWT Caerlaverock Wetland Centre Grid reference: NY0565 Eastpark Farm, Caerlaverock, Dumfriesshire, DG1 4RS				
<b>Task being assessed</b>	Learning visits				
<b>Risk Assessor/s</b>	Faith Hillier				
<b>Date of original Assessment</b>	25/01/19	<b>Date of latest Review</b>	21/01/20	<b>Next review due</b>	31/01/2021

What is the hazard?	Persons at risk- who might be harmed?	How might people be harmed?	Existing Control Measures	Risk Rating With existing control measures L x S = RR			Is this acceptable ?	Further Action needed to Control the Risk?	Risk Rating With additional control measures L x S = RR			To be Actioned by (Person and date)
				Likelihood of harm	Severity of harm	Risk rating			Likelihood of harm	Severity of harm	Risk rating	
Walking around reserve on uneven ground.	All	Slips, trips & falls from ice/debris on paths.	Check paths daily. Initial talk about safe walking. Check numbers regularly.	2	2	4	Yes	No				
Falling in water bodies	All	Drowning. Contact with waterborne diseases.	Initial talk about safe walking around water. Tell children to be careful near water and not go too close. Check numbers regularly.	1	5	5	Yes	No				
Adverse weather	All	Too cold or hot, sunburn, hypothermia.	Advise sensible clothing, sunburn cream and to stay hydrated. Basic First Aid. Knowledge of symptoms e.g. heatstroke/hypothermia. Take extra water.	2	2	4	Yes	No				
Contact with insects	All	Stings & bites	Cover skin with clothing. Own insect repellent. Adults to be vigilant.	2	2	4	Yes	No				
Contact with allergens	All	Allergic reaction from pollen, feathers, nuts.	First aid kits carried by trained staff. Any known allergies disclosed to First Aiders before event. Appropriate steps taken by individuals to keep away from known allergens. Vigilance by all.	1	5	5	Yes	No				
Nettles/thistles/b rambles	All	Stings, scratches	Warn visitors where necessary. Check and clear vegetation.	2	1	2	Yes	No				

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Fungi/berries	All	Poisonous	Pre-warn children, vigilance by all adults.	1	4	4	Yes	No				
Vehicles, machinery and equipment on site	All	Vehicles	Check site for machinery and equipment. Warn drivers to be vigilant and drive slowly. Vigilance with group.	1	5	5	Yes	No				
Electric Fence	All	Electric shock	Warn children not to go near electric fence. Turn it off beforehand if appropriate.	1	5	5	Yes	No				
Animals (cows, sheep)	All	Aggressive behaviour, biting	Keep out of areas where animals are kept. Warn children not to go near animals.	1	3	3	Yes	No				
Pond Dipping	Participants	Water borne and avian diseases i.e. Weils disease and bacteria from birds' faeces.	Warn children not to put hands near faces. Wash hands afterwards.	1	4	4	Yes	No				
Balance beams and stepping stones	All	Falling off beams or stepping stones; cuts, head injuries, broken bones.	Vigilance by adults; Tell children to walk slowly and carefully, looking where they are going.	1	3	3	Yes	No				

## WWT RISK SCORING MATRIX

Consequence of Accident/Incident			Likelihood of Accident/Incident occurring					
				Extremely Unlikely	Unlikely	Possible	Very Likely	Almost Certain
Equip/Property	Injury	Disease		1	2	3	4	5
Insignificant Damage, no rework	Insignificant No lost time	Insignificant Not applicable	1	1	2	3	4	5
Minor Damage requiring rework < 2 hrs	Minor Injury with up to 3/7 days lost time	Minor Non – Disabling	2	2	4	6	8	10
Moderate Damage requiring rework > 2hrs	Moderate Over 7 days lost time	Moderate Disabling, but fit for normal duties	3	3	6	9	12	15
Major Damage requiring rework > 8hrs	Major Long term absence	Major Disabling, Unfit for normal duties	4	4	8	12	16	20
Catastrophic Scrap of Eqpt/ plant	Catastrophic Death	Catastrophic Death attributable to disease	5	5	10	15	20	25

## Emergency information

Location of nearest phone	WWT Caerlaverock Visitor Centre
Local hospitals (emergency and non-emergency)	Dumfries and Galloway Royal Infirmary Cargenbridge, Dumfries DG2 8RX Main Switchboard 01387 246246 Appointment Centre 0345 602 2812
Access points for emergency services	Main entrance to WWT Caerlaverock