

### Keeping visitors safe during the Coronavirus pandemic: Information for parents

We are really excited to be welcoming your child to our wetland centre. During the period where we have been closed to educational visits, we have been making all of the necessary arrangements to keep visiting children and staff safe. We are now happy that we can welcome schools back safely. These are the main steps we are taking to keep everyone safe during their trip:

#### Displaying symptoms

- We are reminding people not to visit if they, or anyone they have been in recent contact with, is showing symptoms of Covid-19.

#### Numbers

- We are limiting school bookings to a single school social bubble and accompanying adults. These numbers will form part of our daily cap, ensuring that we have a safe number of people on site on any given day.

#### Social distancing

- Within the school bubble, we will follow the same social distancing guidance as is followed in the school.
- When under the supervision of our staff, social distancing of at least 2m will be maintained between the group and the general public and our staff / volunteers.
- Changes have been made to the site to ensure that social distancing guidelines are able to be followed during times when school staff are guiding groups around the site.
- Our staff will assist with the maintenance of social distancing between the group and the general public when walking between the coach and the centre. An alternative entrance will be used to further reduce contact with the general public.
- The consequences of deliberate breaching of social distancing are made clear to all visitors including on the terms and conditions of entry.
- Where groups will be working in a single area for some time, this area will be cordoned off to keep groups separate from the general public.
- School groups will be allocated a designated lunch space and place to store their belongings.
- Schools will have their own dedicated, pre-booked time in indoor settings. The general public will not be allowed access during this time.

#### Ventilation

- Groups will be kept outdoors as far as possible and any indoor spaces that are used will be kept well ventilated.

#### Face coverings

- Our staff will wear face coverings and / or visors when inside (staff are permitted to remove their face covering if talking to someone who lip reads).
- All visitors over the age of 11 are required to wear face masks when inside unless they are medically exempt.

## Hand hygiene

- Children and accompanying adults will wash their hands and apply sanitiser on their hands upon arrival, before eating, when leaving, between activities and at regular intervals during other parts of the visit.
- We have extended our handwashing facilities and added extra hand sanitisation points around the centre.

## Toilets

- School groups will be allocated a designated toilet(s) for their own exclusive use during their visit. These will be cleaned thoroughly between visits.

## Additional cleaning

- Indoor areas used and any items touched will be thoroughly cleaned between groups.
- The frequency and level of cleaning has been stepped up across the centre.

## Resources

- There will be no sharing of resources except within school bubbles (as at school).
- Resources used will be disinfected and / or left 72 hours between use by different groups.

## First Aid

- We will avoid any higher risk activities that may increase the likelihood of first aid needing to be given.
- First aid will be administered by school staff unless additional assistance is required.

## Illness during the visit

- If a member of a visiting group should become ill with Covid-like symptoms during the visit, they will be accompanied (along with a school member of staff) to the First Aid room where they will be isolated from the rest of the group whilst arrangements are made to get them home safely.

## Test and trace

- We will take contact details for a lead member of staff so that we can engage with test and trace if required.
- Visiting groups should inform us if anyone that came on the visit displays symptoms or tests positive within 14 days of their visit. Please inform your child's teacher if this is the case.

## Training

- Any staff and volunteers who will be involved in formal learning delivery will have been made aware of all of the above guidance along with all relevant risk assessments beforehand.